POSITION POSTING: ASSISTANT DIRECTOR OF STUDENT SERVICES AND EARLY CHILDHOOD EDUCATION

The Delaware County Intermediate Unit (DCIU) is hiring a full time, Assistant Director of Student Services and Early Childhood Education, and invite you to become a part of a long-standing tradition of child-focused service that is the hallmark of DCIU.

Key Qualifications:
The Assistant Director for Student Services for Early Childhood Education will assist the Executive Director and Assistant to the Executive Director in the day-to-day administration of Intermediate Unit programs in Early Childhood Education. This position will help provide leadership to develop and implement a comprehensive system of Early Childhood Education services and programs. Key to this position is strengthening current programs and demonstrating entrepreneurialism as the Intermediate Unit is a service organization that continually evolves based on the needs of our stakeholders.

Essential Functions:
- Assist the Executive Director and Assistant to the Executive Director for Student Services in the administration and leadership for Intermediate Unit programs in Early Childhood Education and oversight of fiscal and personnel operations.
- Establish positive working relationship with local early childhood providers, school district stakeholders, central office administration, program staff, and state and federal level stakeholders.
- Assist in leading, monitoring, and evaluating effectiveness of programs and services to provide feedback to administrators and others in order to recommend program changes as needed.
- Assist with human resource management tasks (e.g. selection; assignment; evaluation; conducts in-service programs as requested) and direct, supervise, and evaluate the efforts of the early childhood program/service of oversight. Assist with negotiations and implementation of all collective bargaining agreements.
- Provide leadership (and keep informed) regarding state and federal regulations, memoranda, and legislation relative to early childhood education.
- Assist in building internal and external partnerships to support the efforts of DCIU programs and initiatives and develop positive relationships through outstanding customer service.
- Act as an entrepreneurial leader for the organization by developing and implementing new services and programs and revising services and programs within Early Childhood Education. Propose and lead development of grant proposals to secure funding.
- Advise and support the Executive Director with strategic planning, short- and long-range planning of program and services, introduction of new programs, strategies, and regulatory mandates and assist in fostering a success-oriented, accountable environment within the DCIU.
- Provide leadership, design ideas, and action plans for implementation of strategic priorities, continuous improvement process, and innovation.
- Assist in leading curriculum development, instructional practice, family supports of early childhood programs for the purpose of ensuring effective academic, social/emotional, and career development.
- Performs other duties as necessary.

Qualifications:
- Master's Degree. Experience in Early Childhood Education.
- PDE Administrative Certification in either Curriculum, Principal or Superintendent Letter of Eligibility.
- Minimum of 10 years of progressive educational administrative experience; experience in Education, preferably as a principal with knowledge in curriculum and instruction or expertise at state or federal level for early childhood education. Expertise with oversight of administration and staff, responsibility of large-scale budgets, frequent interfaces with Customers/Stakeholders.

Salary and Benefits: DCIU rewards its team members with a competitive salary and an impressive range of benefits.

Apply here: Assistant Director of Student Services and Early Childhood Education