

**DELAWARE COUNTY
VOCATIONAL-TECHNICAL
SCHOOL AUTHORITY**

*Delaware County Intermediate Unit
Education Service Center
200 Yale Avenue, Morton, PA 19070*

MINUTES

**January 10, 2024
5:00 P.M.**

Mr. Reilley convened the meeting at 5:07 P.M. The others in attendance were Mr. Cardow, Mr. Harris, Mr. Brown, Mr. Bilotta & Ms. Karwoski. Attending from DCIU were Dr. Edelberg, Dr. Mundy, Dr. Butz, Mr. Norris, Mr. Keiser & Mr. Glass. Mr. Subers was also in attendance (virtually).

APPROVAL OF MINUTES

The minutes of the meeting from November 8, 2023, were approved unanimously on a motion made by Mr. Cardow and seconded by Mr. Harris.

ACCEPTANCE OF THE APRIL 30, 2023, AUDIT

Mr. Norris reviewed the audit for the year ending April 30, 2023. The auditors issued an unmodified opinion or "clean audit". The audit was accepted unanimously on a motion made by Mr. Harris and seconded by Mr. Bilotta.

TREASURER'S REPORT

The treasurer's report dated December 31, 2023 was approved unanimously on a motion made by Ms. Karwoski and seconded by Mr. Cardow.

FOLCROFT/MAPRLE PROJECT UPDATES

Jason Glass provided the Board with a brief summary of the status of the Folcroft and Marple Projects.

Folcroft:

- Awaiting Borough direction on Planning Commission and Borough Council meetings for the project.
- The A/E team is continuing to advance the construction documents from 75% completion to 95% completion.
- Construction Bid Alternates have been incorporated for the following:
 - Construction of the CTE – Special Education (3) story wing as a grey shell
 - Construction of the Gymnasium
 - Construction of the Gymnasium with grey shell above

Schedule: the bidding schedule will be determined by the Borough's schedule for land planning approval and DEP sewer planning module approval. If progress continues with these two items bidding would be possible in late spring (May).

**Vocational-Technical Authority
Minutes – Page 2**

Marple:

- The zoning submission has been made to Marple Township. The project will be reviewed by the zoning hearing board at their January 17th meeting. A special exception is requested for expansion of the educational use within the residential district and a variance is requested to increase the impervious coverage.
- Following the zoning submission, sewer module and land development documents will be submitted for approval.
- The A/E team is continuing to advance the design development documents to 100% completion. The mechanical / electrical / plumbing (MEP) engineers conducted building wide surveys during the winter recess. The primary focus for completion of the DD's is the documentation of the systemic HVAC scope that was surveyed during winter break.

Schedule:

- DD documents are scheduled to be completed by February 9, 2024.
- Pricing of these documents will be completed during the month of February.
- Construction documents will be prepared through mid-summer when land planning approvals are anticipated.
- A bidding time-frame of July / August is targeted for this project.

PUBLIC COMMENTS

There was no audience or comments.

OTHER

Mr. Norris informed the Board that if a February meeting was needed, it would be held via Zoom.

ADJOURNMENT

There being no other business before the Board, Mr. Bilotta motioned for adjournment, seconded by Mr. Cardow. The meeting adjourned at 5:26 P.M. on a unanimous vote.

Respectfully submitted,

Ed Norris
Chief Financial & Operations Officer