

MINUTES

DELAWARE COUNTY INTERMEDIATE UNIT BOARD MEETING Acting as Agent for DELAWARE COUNTY AREA VOCATIONAL-TECHNICAL SCHOOL BOARD

May 4, 2022

A meeting of the Technical Schools Board was called to order at 8:09 p.m. by President Edward Cardow. The meeting took place in the Board Room of the Delaware County Intermediate Unit (DCIU). Some members participated virtually via Zoom, and others participated in-person.

Attendance was recorded as follows:

Board Members Present

Mr. Edward J. Cardow (IP)
Ms. Hillary Fletcher (IP)
Mr. Edward Harris (IP)
Ms. Barbara Harvey (V)
Ms. Joi Hopkins (V)
Ms. Tracy Karwoski (IP)
Mr. Lawrence Kutys (IP)
Ms. Christine McMenamin (IP)
Ms. Rachel Mitchell (V)
Ms. Sheree Monroe (IP)
Mr. Bradley Moore (IP)
Ms. M. Colleen Powell (IP)
Ms. Margie Rovinski (IP)

Nonmembers Present

Dr. Maria Edelberg, Executive Director (IP)
Mr. Ed Norris, Treasurer (IP)
Ms. Christine Lombrana, Board Secretary (IP)
Mr. Michael Puppio, Esq. (IP)

IP= in-person; V= virtual

Absent were:

Mr. Anthony Johnson
Dr. Kristin Larsen

Dr. Edelberg sat as executive officer of the Board. A quorum was present.

Minutes of April 6, 2022 Meeting

The minutes of the April 6, 2022 meeting were approved, without reading, following a motion made by Ms. Powell and seconded by Ms. Monroe.

Voting: 13-0, Motion Approved

Financial Items

The following financial reports were approved on a motion made by Ms. Monroe and seconded by Ms. Rovinski.

Technical Schools Financial Report listing total distributions in the amount of \$915,725.58 and funds available in the amount of \$10,565,066.97.

Voting: 13-0, Motion Approved

Comments from the Audience

There were none.

Personnel Actions

Ms. Karwoski moved and Ms. Monroe seconded approval of the personnel actions as listed on both the regular and supplemental agendas, and authorized the administration to fill vacancies created through resignations, retirements, and terminations as soon as practical:

Resignations/Retirements/Terminations

No items to report.

Appointments

Name:	Christopher Buckley
Position:	Instructor (Professional Employee)
Effective Date:	August 29, 2022
Term:	10 month
Salary:	\$73,405.00
Reason:	Fill vacant position
Program Name:	Technical Schools

Additional/Summer Assignments:

- Tom Millio, Instructor, to be paid \$24.00 per hour up to 60 hours from June 16, 2022 to August 26, 2022 for curriculum work.
- Anesca Sabedra, Instructor, to be paid a stipend of \$1,000.00 bi-annually for student organization advisor responsibilities (SkillsUSA) during the 2022-2023 school year.
- Dr. Steve Butz, Director of Career and Technical Education, to be paid an extra duty supplemental contract of \$4,000.00 for building supervisor responsibilities at Aston during the 2022-2023 school year.
- Dr. Daniel Palmer, Principal, to be paid an extra duty supplemental contract of \$3,000.00 for building supervisor responsibilities at Folcroft during the 2022-2023 school year

Leave of Absence

Name:	Jennifer Santner
Position:	Paraprofessional
Effective Date:	April 5, 2022
Program Name:	Technical Schools
Reason:	FMLA not to exceed 60 days

Voting: 13-0, Motion Approved

Other Items

Ms. Karwoski moved and Ms. Powell seconded approval of the following Technical Schools items. All contracts are subject to review and approval of the solicitor.

- 1) Continue service contract with Harris Education Solutions for ClassMate annual maintenance and support for DCTS as well as Practical Nursing Program at a cost of \$33,482.57.
- 2) Approve purchase of IGNITE Advanced Manufacturing E-learning package for the Engineering and Robotics Program at a cost to DCTS of approximately \$14,000.00.
- 3) Approve purchase of a Materials Engineering 1 Learning System Polariscope for the Engineering and Robotics Program at a cost to DCTS of approximately \$15,000.00.
- 4) Approve purchase of five (5) Wacom Mobile Studio Pro 16s for the Advertising and Design Program at a cost to DCTS of approximately \$18,500.00.
- 5) Approve field trip for four (4) advisors and 50 Skills USA students to attend Dorney Park in Allentown, Pennsylvania on June 6, 2022 at a cost not to exceed \$1,500.00. Admission costs to be paid for by students/advisors.
- 6) Permission for five (5) adults and approximately 26 students to attend the Health Occupations Students of America (HOSA) International Leadership Conference at the Gaylord Opryland Convention Center in Nashville, Tennessee from June 21, 2022 to June 26, 2022 at an estimated total cost of \$45,000.00.
- 7) Approval to submit the DCTS Flexible Instructional Day application for school years 2022-2023 to 2024-2025.

INFORMATION TECHNOLOGY

- 1) Approve purchase of 46 laptop computers from CDWG, PEPPM contract for the LPN program, at a cost not to exceed \$79,396.00.

Voting: 13-0, Motion Approved

Other Business

Ms. Monroe wished all educators a happy teacher appreciation week, and Ms. Karwoski thanked all our healthcare staff.

Next Meeting Date – June 1, 2022

Adjournment

The meeting adjourned at 8:13 p.m. on a motion made by Ms. Monroe and seconded by Ms. Powell.

Voting: 13-0, Motion Approved

Respectfully submitted,

Board Secretary