



DELAWARE COUNTY TECHNICAL SCHOOLS

PRACTICAL NURSING PROGRAM



DCIU Marple Education Center
85 N. Malin Road, Broomall, PA 19008
484-423-7003 | Fax 484-424-0411

STEP-BY-STEP ADMISSION PROCESS

Welcome Prospective Student!

Thank you for your interest in the Delaware County Technical Schools Practical Nursing Program (DCTS, PNP).

Below you will find a detailed program description and important information to know prior to admission:

- The DCT, PNP is located at 85 N. North Malin Road in Broomall, Delaware County, PA. Our program is a one-year, fulltime, daytime program Monday through Friday.
- Class days are at the Marple Education Center in Broomall from 8:15 am to 4:00 pm with a 45-minute lunch and clinical days are at various locations in Delaware County and Philadelphia from 7:00 am to 2:30 pm with a 30-minute lunch. Times may vary slightly depending on the clinical site.
- We admit two class groups per year, one in **September** and one in **February**.

Guidelines for Admission: All required information is due one month prior to your startdate.

Steps should be completed in the following order.

1. Take the TEAS test. The TEAS test (3-4 hours) measures English, Math, Science and Reading. [ATI website](#) . We will accept scores from other testing sites if they are sent to us electronically through the ATI website. Our acceptance admission test score is 44 or above. If you test between 44 and 57 we may require remediation prior to entry. Those whose test score is over 57 will not require remediation. TEAS registration and information is available through our [PN website](#). Students must wait one month to retest and can only retest once.
2. Complete the [program application](#) and pay the \$260.00 application fee. This deposit reserves your seat in the program. **This fee is non-refundable.** It can be [paid here](#) by credit card or at the PN office with a money order made out to DCTS Practical Nursing Program.

The Delaware County Intermediate Unit and the Delaware County Technical Schools are equal opportunity education institutions and will not discriminate on the basis of race, color, religion, national origin, age, sex, equal pay, disability or genetic information in their activities, programs or employment practices as required by Title VI, VII, IX, Section 504, the Americans with Disabilities Act, and the Genetic Information Nondiscrimination Act of 2008.



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3. Complete the FAFSA electronically and apply for financial aid. Our school code number is 031284. You must add it if you have a current [FAFSA](#). We have a financial aid consultant Jeanne Cavaliere-Grover on campus one day a week and she can be reached via email at jgrover@dciu.org. [Link for Financial Aid Step by Step Process](#)
4. **Admission Documents:** All the necessary clearances and health forms required by the PN program must be received one month prior to the start of the program. **Process:** Students will receive an email from the PN program with a personal 4-digit code to access Castle Branch online record system. Students should go to the [Castle Branch Portal](#) and then hit "place order" and select the students drop down icon. At this point the student will be asked to enter the 4-digit code provided by the PN program. Please note the Castle Branch help number is 1-877-343-0494 if you have any questions.
5. A \$1,500 tuition down payment fee is due 1 month prior to the start date of the program. This fee is applied to the student tuition and is nonrefundable. Provide a money order made out to "DCTS PNP" and include your name and address

Students who do not meet these deadlines will have the option to be placed in the next class, but the \$260.00 **non-refundable** admission fee will be required again for that new class along with the \$1,500.00 **non-refundable** deposit. A student who does not apply and pay the fees is not considered an applicant.

Once the pre-admission documents are submitted, you will get an official acceptance letter of acceptance from the PN program.

Please email us at lpn@dciu.org should you have any further questions. We wish you the best of luck with your prospective future as a practical nurse!

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